

**MINUTES OF ST GEORGE'S PCC MEETING HELD
ON MONDAY 9th MAY 2023 AT 8.00pm FOLLOWING THE 7.30PM EUCHARIST**

Present: Fr Colin Lawlor (Chair), Rev Liz Quinn, Chris Gadd (Churchwarden), Rosy Stone (Churchwarden), Patricia Byrne, Sarah Canham, Dawn Hyett, Mo Peters, Alice Pitney, Jane Cook (Secretary)

To be co-opted: Malcolm Brewer, Lynn Winter, Candy Williams (Deanery Synod)

		<u>ACTION</u>
1.	The PCC meeting was preceded by a Eucharist at 7.30pm.	
2.	Apologies for absence: Sara Pask (Treasurer), Sue Hodgens, Marian Haughton, Anne Morgan, Sara Schillemore, June Diaper, Elaine Shimbart	
	<p>Welcome to new members Fr Colin welcomed everyone and thanked everyone for coming and gave a particular welcome to the new members. He explained that he and Chris will take it in turns to chair future meetings.</p> <p>One of the new members needs to volunteer to stand for just one year for Linda Smith who has resigned. Dawn Hyett said she was happy to stand for one year and she can then re-apply to stand for 3 years straight away again next year if she so wishes. One of the new members also needs to stand for Deanery Synod which involves attending 3 meetings a year around the Deanery. Sarah Canham agreed to do this.</p> <p>Co-option of members</p> <ul style="list-style-type: none"> • It was agreed that Malcolm Brewer be co-opted as Assistant Treasurer. Proposed by Rosy Stone, seconded by Alice Pitney and agreed unanimously. • It was agreed that Lynn Winter be co-opted as Deputy Safeguarding Officer. Proposed by Patricia Byrne, seconded by Rosy Stone and agreed unanimously. • It was agreed that Candy Williams be co-opted as Deanery Synod rep. Proposed by Mo Peters, seconded by Malcolm Brewer and agreed unanimously. 	
3.	Minutes of last PCC meetings held on 20th March (to approve accounts) The minutes were signed as a true and accurate record.	
4.	Matters Arising There were no matters arising which will not be covered in this meeting.	
5.	Elections and Nominations:	
	a) Secretary – Jane Cook agreed to carry on as Secretary.	
	b) Treasurer – Sara Pask agreed to carry on as Treasurer.	
	c) Chairman of PCC – As Incumbent Fr Colin is chair of PCC and he and Chris Gadd will share the chairing of PCC meetings.	

		Vice Chairman of PCC – Chris Gadd has said he is willing to carry on.	
	d)	Standing Committee Membership – at the moment this is the Incumbent, 2 Churchwardens, Secretary and Treasurer. This committee only meets in an emergency and can spend up to £1000.	<u>ACTION</u>
	e)	Electoral Roll Officer – Derek Strickland has agreed to take on this role.	
	f)	Safeguarding Officer (Youth Coordinator/Child Protection Officer/Vulnerable Persons Coordinator) – Sonja Pask has confirmed that she is happy to carry on in this role. Deputy Safeguarding Officer – Lynn Winter has agreed to carry on in this role.	
	g)	Training Liaison Officer – Candy Williams agreed to remain as Training Liaison Officer.	
	h)	Disability Awareness Officer – Marian Haughton has agreed to remain as Disability Awareness Officer.	
	i)	Honorary Recorder/Parish Giving Scheme – Alex Holmes does the confidential stuff as part of her role as Parish Administrator and Patricia Byrne will assist by giving people in church forms	
	k)	Data Protection Officer/GDPR Coordinator/CCTV – Chris Gadd and Rosy Stone agreed to carry on.	
6.		Charities Account Treasurer – Lynne McNeill has agreed to carry on as Charities Account Treasurer. There is a separate Charities account at Lloyds. Lynne sends the money to the chosen charity and keeps the noticeboard up to date. The charities are chosen each year by a small number of people from the PCC and most of the charities have been suggested by members of the congregation. The PCC voted unanimously to accept all the above nominations.	
7.		Formation of PCC Committees PCC members were asked which Committee they would like to join.	
F&F & Quinquennial Chris Gadd (Chair) Sara Pask Elaine Shimbart <u>Co-opted:</u> Malcolm Brewer		Pastoral Patricia Byrne (Chair) Marian Haughton Anne Morgan Lynne McNeill Rosy Stone Candy Williams Lynn Winter <u>Co-opted:</u> Linda Smith Shirley Vann	
Church Hall Hall Manager (Vacant) Chair (Vacant) Malcolm Brewer Sarah Canham Jane Cook		Mission & Stewardship Fr Colin (Chair) Fr Ray (ex officio) Rev Sandra (ex officio) Patricia Byrne Chris Gadd	
		<u>Co-opted:</u> Sandra Hewett Fiona Ross Glynn Ross Ian Gibson	

<p>June Diaper Dawn Hyett Alice Pitney Social & Fundraising Chair – take turns Malcolm Brewer Sarah Canham Jane Cook Marian Haughton Sue Hodgins Dawn Hyett Mo Peters Elaine Shimbart</p> <p><u>Co-opted:</u> Ian Gibson Janet Johnson John Johnson Audrey Linney Linda Smith</p>	<p>Anne Morgan Sara Schillemore Lynn Winter Eco Church Group Rev Liz (Chair) Malcolm Brewer Jane Cook Mo Peters Alice Pitney Sara Pask Lynn Winter</p>
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Churchwardens can attend any of the sub-committees. Co-opted members will be invited and agreed by the various Committees at their first meeting and Chairs to let Jane know the date of their first meeting and who has been co-opted so she can produce an accurate list.

8.		Election of Sidespersons / Meet and Greet	<u>ACTION</u>
		<p>Malcolm Brewer Patricia Byrne Barbara Clark Jane Cook Sarah Canham Susan Deal Marian Haughton Audrey Linney Lynne McNeill David Pask Pat Phillips Linda Wainwright Lynn Winter Roz Wycherley</p> <p>The PCC voted unanimously to accept all the above.</p>	
9.	a)	Charity Treasurer's Report	
		<p>Lynne emailed Jane with the following report: Bishop's Lent Appeal for March - £94.63 Christian Aid Turkey and Syria Earthquake Appeal - £185 Alabare for April - £210.48</p>	
	b)	Treasurer's Report	
		<p>As Sara was not at the meeting Malcolm read her report as follows: "Firstly, I trust that you all have received the monthly financial overview</p>	

	<p>which I send out to all PCC members prior to our meetings. There are tabs at the bottom of the spreadsheet with months on and if you click on these you will be able to see prior months.</p> <p>Going through the overview the main points are as follows:-</p> <p>INCOME</p> <p>Gift Aid Reclaimed: We are still not up to date with our claims to HMRC hence the overview shows that we are currently under budget.</p> <p>Standing Orders (Planned Giving): We are currently slightly over budget.</p> <p>Green/Pink Envelopes: We still have to open and count these for this year which is why it shows as under budget.</p> <p>Following the Stewardship Campaign, we now have 54 individuals or families giving through the Parish Giving Scheme and 8 giving via bank standing order. I have calculated that there is a 6% increase in giving since the Stewardship Campaign but there might be a few more to expect in the May figures.</p> <p>EXPENDITURE</p> <p>Parish Share: We ended 2022 owing three months (£16,530). We have now paid two of these months. We have not paid any of our Parish Share for 2023 which is £66,200 for the year.</p> <p>Gas/Electricity: Owing to the fact that Gas prices are very high at the moment and that the PCC recently agreed to share equally the gas and electricity costs with the Parish Hall, our gas and electricity expenditure has greatly increased.</p> <p>We have now been able to bring our buffer current account back to around £7,000. This buffer account is used to manage our cash flow and the intention is that it should be brought back to around £7,000 as soon as possible.</p> <p>Our financial position has improved somewhat but there is a long way to go as we do not now have anything in our reserves and are managing on a day to day basis”.</p> <p>Fr Colin reminded the meeting that we do have £32,000 which can only be used on a capital expenditure project. He said there are many other parishes in a similar financial position.</p> <p>Chris said he is going to look at the Parish Share and what it represents. David Cain has been very helpful and Chris will put some figures together to bring to the next PCC meeting. Jane said it would be good to have an article in the magazine for the congregation to read.</p>	<p><u>ACTION</u></p> <p>CG</p>
10.	Dates of Future Meetings:	

	<p>2023 Monday 17th July Thursday 5th October Tuesday 19th December (to be held at The Vicarage)</p> <p>2024 Wednesday 31st January Tuesday 19th March (Approval of Accounts 2023)</p> <p>All meetings start at 8.00pm following the 7.30pm Eucharist unless otherwise stated. Holding PCC meetings every 2 months enables the sub-committees to meet and send in a report for each PCC meeting.</p>	<p>ALL</p> <p><u>ACTION</u></p> <p>ALL</p>
11.	<p>Date of APCM 2024 The APCM will be held on Sunday 21st April 2024 in Church following the 10am Eucharist. Fr Colin said it would be good to have a Parish lunch again after the APCM as it worked very well this year.</p>	ALL
12.	Committee Reports	
	a) F&F & Quinquennial – no meeting held since last PCC	
	b) Pastoral – minutes of 13 th March have been re-done taking out the names of people and will be re-sent with these PCC minutes.	
	c) Church Hall – no meeting held since last PCC	
	d) Mission & Stewardship – no meeting held since last PCC	
	e) Social & Fundraising – Meeting held on 26 th April which will be discussed at next PCC meeting – minutes sent with these PCC minutes.	
	<p>f) Eco Church Group</p> <ul style="list-style-type: none"> • Meeting took place on 28th April which will be discussed at next PCC meeting – minutes sent with these PCC minutes. • Meeting took place on Wed 3rd May with David Cain to discuss way forward looking at greener alternatives for a new boiler for the church and it was suggested a sub-group should be set up to discuss alternatives. • Concrete base and bike racks (suggest 4) to left of the church door. PCC agreed that we use Len Palmer's legacy for this. Advise cost of concrete base once quotes received, bike racks are about £60 each. 	
	g) Families Ministry & Young People's Ministry – no report since last PCC.	
	h) Deanery Synod – Minutes of meeting that took place on 21 st March have been received and will be discussed at next meeting. Minutes sent with these PCC minutes.	
13.	Correspondence / AOB	
	Chris said that High Tide is a Diocesan Youth Group which both he and Rev Liz are involved in. It is held on the 1 st Friday of each month and this Friday we are hosting it from 6.00-9.00pm. Mo, Malcolm, Candy and Lynn have offered to help and if anyone else would like to help please do come along at 6pm.	

14.		Date of Next PCC Meeting	
		Monday 17th July in church at 8pm following the 7.30pm Eucharist. Please let Jane have apologies in advance of the meeting if you are unable to attend.	ALL
		There being no further business the meeting closed at 8.40pm.	ALL