

**MINUTES OF ST GEORGE'S PCC MEETING HELD IN THE CHURCH
ON TUESDAY 19th FEBRUARY 2013**

Present: Fr Mike, Dick Handy (Churchwarden), Linda Wainwright (Churchwarden), Sheilah Hall, Barbie Lloyd (Deanery Synod), Abi Morgan, Geoff Davies, Tony Rice-Oxley, Colin Monk, Dawn Trimby (Treasurer), Jane Cook (Secretary)

ACTION

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|----|---|---|-------------------|
| 1. | Apologies for absence: | Carol McKells, Candy Williams (Deanery Synod), Anne Morgan, Sandra Hewett, Lindsay Chalk, | |
| 2. | Minutes of last PCC meeting on 15th January | Page 3(c), bullet point 3 – Linda wanted to make clear that the £14,300 is for both the gallery work and the re-decoration work of the church. | |
| | | The minutes were then signed as a true and accurate record. | |
| 3. | Matters Arising | Page 1, Item 3 – Anne has now found 3 small surplices.
Page 1, Item 3 – the coffin stands have arrived and Jane will send a letter to Edwards thanking them for their generous donation.
Page 2, 4(b) – Linda to report later.
Page 3, 4(c) – to be discussed later | Jane |
| 4. | Church Finances | | |
| | a) | Treasurer's Report
Dawn gave the following report: | |
| | | <u>Income</u> | |
| | | <ul style="list-style-type: none"> • Included within fundraising is £55 bulb sales, £100 from Wednesday coffee morning and £14 from Smarties fund. There is also £117 received from Santander in respect of the matched donation of Sue Andrews fundraising efforts and £7.78 T Plus commission. • £21.20 in donations is for the Tower Fund. | |
| | | <u>Expenditure</u> | |
| | | <ul style="list-style-type: none"> • Included in admin is £93 payable to RSCM annual payment • Our assigned fees for quarter 4 of 2012 was paid on the 6th January. • Liturgical costs include £40 for the Christingle oranges and £67 for the remaining stole which was outstanding. | |
| | b) | Charities Treasurer's Report
Retiring collection for January raised £92.85 + £50 from Wednesday coffee = £142.85 for the MS Therapy Centre. Sue Andrews will process this. | |
| | | Linda said that Lynne McNeill has put herself forward as Charities Treasurer. Linda will meet with her on 27 th February to chat it over and hand over the paperwork. The signatories were never changed to Pat Mitchell so can change them straight over to Lynne. Linda Wainwright proposed that Lynne McNeill be appointed as Charities Treasurer and this was seconded by Tony Rice-Oxley and agreed unanimously. Abi Morgan proposed that Lynne McNeill be co-opted on to the PCC and this was seconded by Barbie Lloyd and agreed unanimously. | Linda

Jane |

c) **Fabric and Finance Committee Report**

Meeting held on Wednesday 13th February – Dick said the minutes will be out shortly. Three key things came out of the meeting:

1. Request received from the Hall Committee regarding the new water boiler. This is costing £480 and £100 has come from a donation. Hall Committee would like the church to pay the remaining £380 as the church is the main user of the water boiler. Dick Handy proposed that the PCC fund the balance of £380 for the hall water boiler and this was seconded by Dawn Trimby and agreed unanimously.
2. Now that we have moved the Icon to the back of church we will need to permanently fix it to the wall after the re-decoration. A donation has been offered to put a spotlight on the Icon and Tony Shepherd is happy to put it up. This is on the church maintenance list.
3. Application for Faculty to raise height of front gallery rail, fill in gaps around staircase and re-decorate all the public areas in the church. Total cost inclusive of VAT £14,803.44. Various documents to go with the Faculty application which Dick has prepared and he has also written a letter to ask if it can be granted immediately so that we can get it done before the Waterloo Music Festival. Dick needs the approval of the PCC for this. Dick Handy therefore proposed that the PCC approve the total amount of £14,803.44 to cover modifications to the gallery to bring it up to Health and Safety standards, together with the redecoration of all the public areas of the church. This was seconded by Tony Rice-Oxley and agreed unanimously (11 for and none against) by the PCC. Jane to send Fr Mike an extract of the minutes for him to sign and pass on to Dick to go with the Faculty application.

Jane

The PCC said a huge thank you to Dick for all the work he has done on this. Dick said it is hoped that the work might be completed by the middle of May (2 weeks before the Music Festival). If this is not possible it will have to be done after the WMF. Fr Mike said that a cheque has been received for £500 in memory of Joe Greenwell for the redecoration of the Lady Chapel.

5. **Pastoral Committee Report**

Bereavement Group - Linda Smith, a member of our congregation has started a bereavement group on the second Monday of the month from 10-12. It was hoped to link this with the Wed or Fri coffee mornings but this was not suitable. Tricia Taylor and Vivien Wakefield attended and have now offered to do a training course. PCC are very happy to support this and confirm there will be no charge for the hire of the hall. Training Courses for vulnerable people. Saturday courses mentioned previously are now all full. Could do a training course on a Wednesday morning. There are more Saturdays advertised on 29th June and 7th September so Linda thinks we should book some spaces and will look into it. They will be held at the Diocesan offices.

6. **Hall Committee Report**

Geoff gave the following report:

I have completed financial summaries for the period to 19/2/2013 based

on actual transactions to date.

Treasurers Account:

The Lloyds Treasurers Account at today 19/2/2013 stands at £5,756.27

Hall Refurbishment:

At the time of writing, the contractor has completed the internal decoration of all specified areas within the Hall.

Hall internal refurbishment payments of £5,435 in total have been paid to Stewart Decorating following a site meeting of Committee Members on 6th February 2013.

A spreadsheet has been set up for monitoring of costs and extra items encountered during the works. This includes Repairs/Maintenance items in the Gents/Ladies Toilets and resurfacing of the Kitchen floor.

Improvements to the kitchen facilities are planned, subject to availability of funds. The internal refurbishments, with the exception of the order for replacement carpets, is complete and is within 5% of the anticipated budget.

Special thanks go to Tony and Colin for their hard work and organisation to keep the Hall/Church business options available with the minimum of disruption.

It is proposed to put a dishwasher in the kitchen towards the end of the year – we are currently looking at prices and need to do some fundraising towards it.

We have lost the Townswomens Guild who used the hall twice a month so need to get some new hirers.

7. **Other Committee Reports**

- a) & **Social and Fundraising**
- b) Minutes circulated showing future programme.

8. **Deanery Synod Report**

Barbie gave a report of the last Deanery Synod meeting and will forward the notes to Jane.

Barbie

9. **Meeting dates for 2013/14**

Fr Mike handed out a sheet with meeting dates for the rest of this year.

They are:

Monday 25th March

Sunday 21st April – APCM

Tuesday 7th May at The Vicarage

Monday 3rd June

Wednesday 10th July

Tuesday 17th September

Wednesday 23rd October

Monday 9th December – The Vicarage

All

10. **Pentecost 2013 (update from Pastoral)**

Pastoral discussed this. After much discussion the idea is to go out into the community and do things from the Bandstand in Waterlooville on Saturday 18th May. As it's the Church's birthday be good to have a birthday cake, souvenirs, music etc and have made a tentative booking for the bandstand on that day. Linda, Candy and Richard have started a small committee and would like some others from the PCC to join. Jane offered to join. Geoff suggested some dancers.

Jane

A budget of £150 has been requested from the PCC. Ask the congregation to provide some cakes to hand out.

ACTION

£150 to be agreed at next mtg

11. **Charities Committee 2013**

The current rota runs out in March. Linda will ask Lynne McNeill if she would like to join the committee to decide on next year's charities and Linda, Sheilah, Barbie and Dick will join Fr Mike on a date to be agreed.

Fr Mike,
Linda,
Sheilah,
Barbie & Dick

12. **Correspondence**

- Jane read a thank you card out which had been received from Vivien Wakefield thanking the PCC for the oranges for the Christingle Service and advising that £720.66 had been sent off to the Children's Society.
- Financial Security paperwork – this will be discussed by F&F Committee.
- Lesley Handy has been permanently appointed Parish Administrator following a meeting with Fr Mike and Linda Wainwright on 14th February.

13. **Date of Next Meeting**

The next meeting will be held on **Monday 25th March 2013** in Church following the 7.30 pm Eucharist.

The meeting closed at 8.50 pm.